

---- FAYETTE COUNTY BUILDING DEPARTMENT ----

121 E. East Street - Washington C.H., Ohio 43160 P (740) 335.2212 F (740) 335.6644

Fayette County Website www.fayette-co-oh.com

COMMERCIAL – PLAN APPROVAL APPLICATION (Please Print)

A. Project Name _____

Project Address _____

City _____ State _____ Zip _____

B. Owner _____

Owner Address _____

City _____ State _____ Zip _____

C. Description of Work _____

D. Estimated Value of Work \$ _____

E. Permit Fees will be calculated by the Building Official and is due when approved and ready to pick up.

	Contractor	Contractor Name	County Reg. No.	State License No.
F.	General Contractor			
G.	Electrical Contractor			
H.	HVAC Contractor			
I.	Plumbing Contractor			
J.	Other Contractor			

DESIGN PROFESSIONAL No. _____ Architect Engineer Cert. Sprinkler/Fire Alarm Designer

Name _____ Company _____

Street _____ City _____ State _____ Zip _____

Phone _____ Email _____

As a duly authorized agent of the owner, I hereby certify that the information and statements given on this application and accompanying project information is, to the best of my knowledge, true and correct. Furthermore, I hereby certify the intent is to make all improvements in accordance with the applicable codes and regulations even if the requirements of said code and regulations are not indicated on the approved plans. By making this application, I agree to pay all review fees incurred to date if this application is subsequently withdrawn.
I, We, will not occupy or permit any others to occupy the premises located above until all required inspections have been made and a Certificate of Use & Occupancy has been issued by the Fayette County Building Department.

APPLICANT _____ Owner Agent of the Owner

Print Name _____ Company _____

Street _____ City _____ State _____ Zip _____

Signature _____ Phone _____ Email _____

DO NOT WRITE BELOW THIS LINE (to be completed by the Building Official)

Parcel No. _____ **Jurisdiction** _____ **Permit No. C-** _____

I HAVE EXAMINED THE FOREGOING APPLICATION, PLANS AND SPECIFICATIONS AND WITH THE CORRECTIONS NOTED ON THE PLANS, APPROVE THEM FOR PERMIT.

Total Area _____ Habitable Area _____ Use Group _____ Construction Type _____

Building Official Signature _____ Date _____

Requirements for Commercial Building Permit

1. **Zoning compliance.** Contact local zoning official to ensure compliance with zoning district.

Concord, Jasper, Madison, Marion, Green, Paint & Perry Townships Greg McCune	740-335-2212	greg.mccune@fayette-co-oh.com
Village of Bloomingburg Robert Daugherty	740-437-7556	
Village of Jeffersonville Bryan Riley	740-582-6142	
Village of Milledgeville Ronald Anderson	740-948-2536	
Village of New Holland Butch Betzko	740-495-5097	
Village of Octa Greg McCune	740-895-0018	greg.mccune@fayette-co-oh.com
Jefferson Township Kameron Rinehart	740-505-2805	zoning@jeffersontwpfayette.org
Union Township Harold Skaggs	740-335-2520	uniontownshipzoning@yahoo.com
Wayne Township Greg McCune	740-505-8153	greg.mccune@fayette-co-oh.com
City of Washington Court House Rod Bryant	740-636-2353	rbryant@cityofwch.com
2. Floodplain Manager Chet Murphy	740-313-3214	chester.murphy@fayette-co-oh.com
3. Fayette County Health Department Rick Garrison	740-333-3590	rick.garrison@fayette-co-oh.com
4. Fayette County Contractor Registration Lori Rinehart	740-335-2212	lori.rinehart@fayette-co-oh.com
5. Fayette County Engineers Office Myron Miller	740-335-1541	myron.miller@fayette-co-oh.com
6. Fayette County Building Department Craig Breedlove	740-335-2212	craig.breedlove@fayette-co-oh.com

2. **Floodplain Compliance.** Contact Floodplain Manager for compliance with Floodplain Resolution.
3. **Health Department Compliance.** Contact Fayette County Director of Environmental Health for approvals for well and septic systems, and minimum clearances from other structures and other site improvements.
4. **Contractor Registration Compliance.** All contractors shall be registered with the Fayette County Building Department and provide proof of bond insurance. Registration application requirements can be obtained from the Fayette County Building Department or online at: www.fayette-co-oh.com
5. **Storm Water Drainage & Driveway Compliance.** Contact the Fayette County Engineer’s Office for storm water drainage and driveway right-of-way approval. (Contact ODOT for State Route curb cut approvals)
6. **Building Code Compliance.** Submit three (3) sets of completed drawings to the Fayette County Building Department. Drawings shall include information necessary to determine compliance with the building, electrical, mechanical, plumbing, fire, energy and fuel gas codes. The following information shall be provided as applicable to the project:

- | | |
|---|-----------------------------------|
| a. Index of Drawings | j. Interior Elevations |
| b. Site Plan Drawings | k. Schedules |
| c. Floor Plans | l. Structural System Drawings |
| d. Demolition Plans/Elevations | m. Fire Suppression System |
| e. Roof Plan | n. Fire-resistance Rated Elements |
| f. Exterior Elevations | o. System Descriptions |
| g. Building Sections | p. Operations Information |
| h. Exterior Building Envelope Documentation | q. Other Required Information. |
| i. Wall Sections/Details | |

Fire Protection Drawings (Suppression & Alarm) - Four (4) sets of fire protection system drawings shall be submitted to the Fayette County Building Department for approval on projects located within the City of Washington Court House and Union Township for fire department review in accordance with OBC, 106.1.2 (5).

Drawings shall bear the identification of the person primarily responsible for their preparation. Once the application and documentation listed above has been accepted for review by the Fayette County Building Department, a permit will be issued upon determination of compliance with the applicable codes. Permit fees shall be calculated by the Building Official and is due when approved plans have been processed and are ready to be picked up. Permits are valid provided work has commenced within 12 months from the date of plan approval. One extension shall be granted for an additional twelve-month period if requested by the owner at least ten days in advance of the expiration of the approval and payment of an extension fee.