

**FLOOD DAMAGE PREVENTION RESOLUTION  
DEVELOPMENT PERMIT**

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DEVELOPMENT PERMIT NUMBER: F-\_\_\_\_-\_\_\_\_-\_\_\_\_

BUILDING PERMIT NUMBER: \_\_\_\_-\_\_\_\_-\_\_\_\_

Application is hereby made for a DEVELOPMENT PERMIT as required by the Flood Damage Prevention Resolution recorded in Journal D, Page 402 on the 31<sup>st</sup> day of August 1992 and updated on February 27<sup>th</sup>, 2012 for the development in an identified flood hazard area. All activities shall be completed in accordance with the requirements of said Resolution. The development to be performed is described below and in attachments hereto. The applicant understands and agrees that:

- This permit is issued on the conditions and facts described
- Any permit may be repealed if conditions or facts change
- The permit will become void if the activity has not begun within 180 days of issuance date
- The permit will remain valid for one year from the date of issuance
- There are no exemptions from NFIP requirements

Owner's Name: \_\_\_\_\_

Builder: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

**DESCRIPTION OF WORK:**

1. Location of proposed development, address: \_\_\_\_\_  
City, Village or Township: \_\_\_\_\_ Parcel No: \_\_\_\_\_  
Legal Description: \_\_\_\_\_

2. Type of Development proposed:

new building	___	existing structure	___	filling/grading	___
residential	___	alterations	___	mining/dredging	___
non-residential	___	addition	___	watercourse	___
manufactured home	___	accessory	___	insulation	___
material storage	___	other (describe)	_____		

3. If the proposed construction is an alteration, addition or improvement to an existing structure, indicate the cost of proposed construction \$ \_\_\_\_\_. The estimated market value of the existing structure is \$ \_\_\_\_\_.

**Note:** An existing structure must comply with the flood protection standards if it is **SUBSTANTIALLY** improved (an improvement greater than 50% of the market value of the structure). FEMA maintains that the "substantial improvement" definition applies to existing structures only, and once a structure meets the definition of "new construction", any further improvements to that structure must meet the "new construction" requirements. For floodplain management purposes, "new construction" means structures for which "start of construction" began on or after the effective date of the initial Flood Insurance Rate Map issued by FEMA for the community.

4. Does proposed development involve a subdivision or other development containing at least 50 lots or 5 acres? (Whichever is less). Yes \_\_\_ No \_\_\_

**Note:** If yes, base flood elevation data is required from the applicant if it has not been provided by FEMA.

I AGREE THAT ALL STATEMENTS IN AND ATTACHMENTS TO THIS APPLICATION ARE A TRUE DESCRIPTION OF THE EXISTING PROPERTY AND THE PROPOSED DEVELOPMENT ACTIVITY. I UNDERSTAND THE DEVELOPMENT REQUIREMENTS FOR SPECIAL FLOOD HAZARD AREA ACTIVITIES PER APPROPRIATE RESOLUTION AND AGREE TO ABIDE THERETO.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

**ADMINISTRATIVE:**

**Note:** The following is to be completed by the local Floodplain Manager. All references to elevations are in feet mean sea level. The term base flood elevation means the same as the 100 year elevation.

5. Is the proposed development in:
- An identified floodway? Yes \_\_\_ No \_\_\_
  - A flood hazard area where the base flood elevation exists with no identified floodway? Yes \_\_\_ No \_\_\_
  - An area outside of an identified floodway? Yes \_\_\_ No \_\_\_

**Note:** Floodway development must demonstrate through hydrologic and hydraulic analysis, performed in accordance with standard engineering practice that no increase in base flood elevation will result during occurrence of the base flood discharge. If base flood elevations exist with no floodway delineation, hydrologic and hydraulic analysis is required to demonstrate not more than one foot increase at any point to the water surface elevation of the base flood.

6. Does proposed development meet NFIP and local and state General Standards?

- \_\_\_ Construction materials and methods resistant to flood damage.
- \_\_\_ Anchored properly. \_\_\_ Utilities safe from flooding
- \_\_\_ Subdivision designed to minimize flood damage.

Specific standards?

- \_\_\_ Encroachments – proposed action will not obstruct flood waters.
- \_\_\_ Lowest floor elevation to or above base flood elevation.
- \_\_\_ Lowest floor flood proofed above base flood elevation.

7. Base flood elevation (100 year) at proposed site \_\_\_\_\_ feet above mean sea level.

Date source: \_\_\_\_\_

Map effective date: \_\_\_\_\_

8. Does the structure contain a: \_\_\_ Basement \_\_\_ Enclosed area used only for parking or storage other than basement, below the lowest floor.
9. For structures located in unnumbered A zones (no base flood elevation available), the structure's lowest floor is \_\_\_\_\_ feet above the highest grade adjacent to the structure.
10. The certified as built elevation of the structure lowest floor is \_\_\_\_\_ feet above mean sea level.
11. The certified as built flood proofed elevation of the structure lowest floor is \_\_\_\_\_ feet above mean seal level.\*

**Note:** \* Certificates of a registered engineer or land surveyor documenting these elevations are necessary if the elevations are provided by the applicant.

12. The proposed development **IS** in compliance with applicable floodplain standards.

**PERMIT ISSUED ON** \_\_\_\_\_

13. The proposed development **IS NOT** in compliance with applicable floodplain standards.

**PERMIT DENIED ON** \_\_\_\_\_

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** All structures must be built with the lowest floor, including the basement, elevated or flood proofed to or above the base flood elevation (100 year), unless a variance has been granted. Only non residential structures may be flood proofed.

14. \_\_\_\_ (Check if applicable.) The proposed development is **EXEMPT** from the flood plain standards per **Section 3.9** of the Flood Damage Prevention Resolution.

**FLOOD PLAIN MANAGER**

By: \_\_\_\_\_  
Chet Murphy

Date: \_\_\_\_\_