

MARRIAGE LICENSE APPLICATION REQUIREMENTS

The Fayette County Probate Court issues marriage licenses to Fayette County, Ohio residents who wish to marry within the State of Ohio, and for those out-of-state residents wishing to marry in Fayette County, Ohio.

The following are requirements for EACH applicant to obtain a Marriage License from our Court:

- 1) If the applicant resides in Ohio, one or both must be a resident of Fayette County, Ohio.
- 2) If neither applicant is a resident of the State of Ohio, an application may be made in Fayette County, Ohio as long as the marriage will take place in Fayette County.
- 3) The marriage license is valid for sixty (60) days from the application date.
- 4) Each applicant must be eighteen (18) years of age or older. If either applicant is under the age of eighteen (18) years, please contact the Probate Court at (740) 335-0640 for further information regarding additional requirements to obtain a marriage license.
- 5) Both applicants must be present for the application at the same time.
- 6) Cost is \$45.00 cash. Please bring exact amount.
- 7) Must present a government issued photo I.D. (driver's license, valid state I.D., passport, etc.)
- 8) Must provide proof of Social Security number (Social Security card, tax return, etc.)
- 9) If your present address is not on your photo I.D., please provide proof of residency by way of a utility bill or other bills or documents in your name reflecting the present address.
- 10) If either party has been previously married, then a certified copy of EACH Decree of Divorce or Dissolution must be presented to the Court.
- 11) If either party has been previously married and that marriage ended as a result of the death of a spouse, a certified copy of the Death Certificate of the deceased spouse must be presented to the Court.

ADDITIONAL INFORMATION:

- 1) Application for Marriage License is available at the Probate Court, 110 E. Court Street, 2nd FL, Washington C.H., OH on Monday through Friday, except holidays, 8:00am~4:00pm. No waiting period or blood test is required. Please arrive no later than 3:45pm so that we may have adequate time to conduct the application. It is suggested that you apply at least one (1) week prior to your planned ceremony.
- 2) **Who may solemnize a marriage? (see Ohio Revised Code §3101.08)** “An ordained or licensed minister of any religious society or congregation within this state who is licensed to solemnize marriages, a judge of a county court in accordance with Section 1907.18 of the Revised Code, a judge of a municipal court in accordance with Section 1901.14 of the Revised Code, a probate judge in accordance with Section 2101.27 of the Revised Code, the mayor of a municipal corporation in any county in which such municipal corporation wholly or partly lies, the superintendent of the state school for the deaf, or any religious society in conformity with the rules of its church, may join together any persons who are not prohibited by law from being joined in marriage”. The license to perform marriages is obtained through the office the Ohio Secretary of State. You may check valid licensure to marry by calling 1-877-767-6446 or online at www.sos.state.oh.us.
- 3) After the marriage ceremony, the officiant must complete the bottom portion of the marriage license, tear off at the perforation, and return to the Probate Clerk either in person or via U.S. mail. This portion must be returned to the Clerk for further processing to make the marriage valid.
- 4) Certified copies of the marriage license are available at \$2.00 each, and are only issued once the bottom portion of the license had been returned and docketed.
- 5) Applicants who are members of law enforcement may have their addresses restricted from the public record upon request of the applicant.