

Phone: 740-335-2212

Fayette County Building Department

121 E. East Street

Fax: 740-335-6644

Washington Court House, Ohio 43160

Office Hours 7:30-12:00 and 1:00-4:00

Monday thru Friday

BUILDING PERMIT APPLICATION - COMMERCIAL

(Please Print or Type)

Parcel# \_\_\_\_\_ Jurisdiction \_\_\_\_\_ Permit# \_\_\_\_\_

1. PROJECT NAME \_\_\_\_\_

Project Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

2. OWNER \_\_\_\_\_ Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

ARCHITECT / e-mail \_\_\_\_\_

	Contractor	Contractor Name	County Reg. #	State License #
3.	General Contractor			
4.	Electrical Contactor			
5.	HVAC Contractor			
6.	Plumbing Contractor			
7.	Other Contractor			

8. Description of Work \_\_\_\_\_ 9. Estimate Value of Work \$ \_\_\_\_\_

As a duly authorized agent of the owner, I hereby certify that the information and statements given on this application and accompanying project information is, to the best of my knowledge, true and correct. Furthermore, I hereby certify the intent is to make all improvements in accordance with the applicable codes and regulations even if the requirements of said code and regulations are not indicated on the approved plans. By making this application, I agree to pay all review fees incurred to date if this application is subsequently withdrawn.

I, We, will NOT occupy or PERMIT any others to occupy the premises located above until all required inspections have been made and a Certificate of Use & Occupancy has been issued by the Fayette County Building Department.

APPLICANT  
Print Name \_\_\_\_\_ Title \_\_\_\_\_  
Signature \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (OFFICIAL USE ONLY)**

I HAVE EXAMINED THE FOREGOING APPLICATION, PLANS AND SPECIFICATIONS AND WITH THE CORRECTIONS NOTED ON THE PLANS, APPROVE THEM FOR PERMIT.

Total Area \_\_\_\_\_ Habitable Area \_\_\_\_\_ Use Group \_\_\_\_\_ Construction Type \_\_\_\_\_

Building Official (Stamp) \_\_\_\_\_ Signature \_\_\_\_\_

Date Stamp

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Washington Court House, Ohio 43160

### Requirements for Commercial Building Permit

1. Zoning approval from local zoning officials.

	ZONING OFFICIAL	TELEPHONE	FAX
Concord, Jasper, Jefferson, Madison, Marion, Green, Paint, Perry, Union Townships.. Office Hours: Monday-Thursday, 9:30 – 12:00 and 1:00 – 3:30	Harold Skaggs	740-335-2212	740-335-6644
Village of Bloomingburg	Robert Daugherty	740-437-7556	
Village of Jeffersonville	Brian Riley	740-572-6142	
Village of Milledgeville	Ronald Anderson	740-948-2536	
Village of Octa	Harold Skaggs	740-335-2212	740-335-6644
Washington Court House	Rod Bryant	740-636-2353	740-636-2349
Wayne Township	Lyle Ranson	740-572-3565	
Village of Mt. Sterling	Harold Skaggs	740-335-2212	740-335-6644
2. Check with Floodplain Manager for compliance with Floodplain Resolution.		740-335-2212	740-335-6644
3. Fayette County Engineer for address number, driveway permits		740-335-1541	740-335-3573
4. Fayette County Health Dept. approval for well and septic systems		740-335-5910	740-335-3528
5. Fayette County Contractor’s Registration number		740-335-2212	740-335-6644
6. Three (3) sets of complete standard drawings. Drawings <b>must</b> be stamped by a registered design professional. The drawings should have the following information.			

1. An Index of drawings located on the first sheet.
2. A plot plan showing street location; the location of the proposed building and all existing buildings on the site; including setbacks and side yard dimensions; distances between all buildings; and location and sizes of all utility lines. It should also show easements and ROWs.
3. Floor plans, including plans of full or partial basements or cellars and full or partial attics or penthouses. Floor plans must show all relevant information such as door swings, stairs and ramps, windows, shafts, etc; and must be sufficiently dimensioned to describe all relevant space sizes. Wall materials must be described by crosshatching (with explanatory key), by notation or by other clearly understandable method. Spaces must be identified by code appellation, i.e., an “auditorium”.
4. All elevations necessary to completely describe the exterior of the building including floor-to-floor dimensions.
5. Cross sections, wall sections and detail sections, to scale, as may be required to describe the general building construction including wall, ceiling, floor and roof materials and construction; and details which may be necessary to describe typical connections.
6. Complete structural description of the building on the above drawings or on separate drawings including size and location of all principal structural elements and a table of live loads used in the design of the building and computations, stress diagrams and other data sufficient to show correctness of plans.
7. Complete description of the mechanical, electrical and fire protection systems of the building on the above drawings or on a separate drawings, including plumbing schematics and principal plumbing, heating, ventilation and air conditioning duct and piping layouts and lighting and power equipment layouts.
8. Additional graphic or text information as may be reasonably required by the building official to allow him/her to review special or extraordinary construction methods or equipment.

Once the application and all other required paperwork listed above has been accepted by the Building Department, a building permit will be issued upon review for compliance with the applicable building codes.

**NOTE: Drawings shall bear the identification of the person primarily responsible for their preparation and for the provisions for safety and sanitation shown therein.**