

Phone: 740-335-2212

Fayette County Building Department

121 E. East Street

Fax: 740-335-6644

Washington Court House. Ohio 43160

Office Hours 7:30-12:00 and 1:00-4:00

Monday thru Thursday

BUILDING PERMIT APPLICATION - RESIDENTIAL

(Please Print or Type)

Parcel# \_\_\_\_\_ Jurisdiction \_\_\_\_\_ Permit# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

1. PROJECT NAME \_\_\_\_\_
Project Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

2. OWNER \_\_\_\_\_ Phone# \_\_\_\_\_ Fax# \_\_\_\_\_
Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Contractor List

Table with 3 columns: Contractor, Contractor Name, County's Reg. #. Rows include General Contractor, Electrical Contractor, HVAC Contractor, Plumbing Contractor, and Other Contractor.

8. Description of Work \_\_\_\_\_ 9. Estimate Value of Work \$ \_\_\_\_\_

As a duly authorized agent of the owner, I hereby certify that the information and statements given on this application and accompanying project information is, to the best of my knowledge, true and correct. Furthermore, I hereby certify the intent is to make all improvements in accordance with the applicable codes and regulations even if the requirements of said code and regulations are not indicated on the approved plans. By making this application, I agree to pay all review fees incurred to date if this application is subsequently withdrawn.

I, We, will NOT occupy or PERMIT any others to occupy the premises located above until all required inspections have been made and a Certificate of Use & Occupancy has been issued by the Fayette County Building Department..

APPLICANT:

Print Name \_\_\_\_\_ Title \_\_\_\_\_
Signature \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE (OFFICIAL USE ONLY)

I HAVE EXAMINED THE FOREGOING APPLICATION, PLANS AND SPECIFICATIONS AND WITH THE CORRECTIONS NOTED ON THE PLANS, APPROVE THEM FOR PERMIT.

Total Area \_\_\_\_\_ Habitable Area \_\_\_\_\_ Use Group \_\_\_\_\_ Construction Type \_\_\_\_\_

Building Official (Stamp) \_\_\_\_\_ Signature \_\_\_\_\_

Date Stamp

# Fayette County Building Department

121 E. East Street  
Washington Court House, Ohio 43160

## Requirements for Residential Building Permit

1. Zoning approval from local zoning inspector.

	NAME	TELEPHONE	FAX
Concord, Jasper, Jefferson, Madison, Marion, Green, Paint, Perry, Union Townships Office Hours: 9:30 am - 12:00 noon and 1:00 pm –3:30 pm Monday-Thursday.	Harold Skaggs	740-335-2212	740-335-6644
Wayne Townships	Richard Wolfe	740-606-0801	
Jeffersonville	Charlie Bauer	740-426-8881	740-426-6575
Milledgeville	Ronald Anderson	740-948-2536	
Octa	Harold Skaggs	740-335-2212	740-335-6644
Washington Court House	Rod Bryant	740-636-2353	740-636-2349
Bloomingsburg	Bloomingsburg Council	740-437-7556	

2. Check with Floodplain Manager for compliance with Floodplain Resolution 740-335-2212 740-335-6644
3. Fayette County Health Department approval for well and septic systems. 740-335-5910 740-333-3528
4. Fayette County Contractor’s Registration number. 740-335-2212 740-335-6644
5. Driveway right-of way approval from the Fayette County engineer’s office 740-335-1541 740-335-3573
6. Two (2) sets of complete standard drawings. The drawings **must** have the following information.
  1. **Site Plan:** Show size of lot, acreage, boundaries and flood plain, the location of existing and proposed buildings, distances from lot lines, set backs lines, easements, utilities locations and lines, grades, distance between buildings, parking, drives, walks, North arrow, and name address, and phone number of property owner.
  2. **Foundation Plan:** Show footing size, type and depth, foundation walls, basement, crawl space or slab, perimeter insulation, vapor barrier, access panels, vents, and location of sump pump.
  3. **Floor Plans:** Show overall dimensions, room sizes, room use, door and window sizes, stairs, cathedral ceilings, equipment and appliance location, and chimney and fireplace locations.
  4. **Structural Plans:** Show structural members and sizes including beams, joists, rafters, columns, headers, and trusses.
  5. **Sections:** Show wall section(s) indicating materials, sizes, insulating R-values, structural system, and finish grade line.
  6. **Mechanical Plans:** Show location, size, type, fuels, and capacities of **HVAC** mechanical equipment. Show location, size type and capacities of **electrical** equipment and devices and panels. Show location, service, size, type and capacities of **plumbing** fixtures and devices.
  7. Additional graphic or text information as may be reasonably required by the building official to allow him/her to review special or extraordinary construction methods or equipment.
  8. For existing buildings, include scope of work to be performed, repaired or altered. Clearly differentiate between existing and new work on drawings.

Once the application and other required paperwork listed above has been accepted by the Building Department, a building permit will be issued upon review for compliance with the applicable building codes.

**NOTE: Drawings shall bear the identification of the person primarily responsible for their preparation and for the provisions for safety and sanitation shown therein.**